

Submissions to the News Page on the DHC Website

We welcome and encourage submissions of activities, service projects, new member projects, installation of officers, institution of chapters, admission of new Daughters, etc. to the website. Here are a few suggestions to help the webmaster process and publish your submissions in a timely manner.

1. Submissions should be sent to the webmaster by email: webmaster@daughtershc.org
2. With your submission please include a short summary sentence that can be put in the scroll box on the Home Page. This would be something to catch the viewer's attention.
3. Submissions should be sent as attachments not in the body of the email.
4. Submissions can be in any of the following formats (be sure to edit document prior to sending):
 - a. Microsoft Word Document
 - b. Adobe PDF Document
 - c. PowerPoint slide show
 - d. Pictures in JPG, PNG, or GIF and also attach a document explaining the pictures
5. Remember to include the Chapter Name, City, State and Date.
6. If you include names with the pictures, please attach a waiver with signatures stating that the person/people agree to have their name(s) published on the web site.
7. All submissions will be put on the website in the Chapters section of the News page as a link to the actual document. Again a short introduction to the event will be included with the link.
8. Submissions will be left on the News page for two months or in the case of announcements for upcoming events until the event date has passed. An archive page is being developed for events that have passed the two-month time period.