

**The Order
of the
Daughters
of the
Holy Cross**



Handbook 2009

**THE ORDER OF THE DAUGHTERS OF THE HOLY CROSS, INC
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VISION

The vision of The Order of the Daughters of the Holy Cross is to gather Anglican women and girls into a nurturing and empowering community called to be servants of Jesus as He unites and builds up His Body, the Church.

WHO WE ARE

We are women who have committed our lives to the work and service of our Lord Jesus Christ. We pray daily for our Church, its clergy, the Order and others in need. Under the guidance of the Holy Spirit and equipped with the powerful sword of truth as contained in the Holy Bible, we reach out to those who do not know Jesus to share His message of salvation through word and deed. We wear our cross as a symbol of Jesus' sacrifice and our need for him to be Lord of our lives. In community with our sisters, we are strengthened and encouraged to keep our fourfold Vow of Prayer, Service, Study and Evangelism.

PRAYER OF THE ORDER

O gracious and Holy Father,
that Thy Son may be glorified,
 give Thy Daughters
 wisdom to perceive thee,
intelligence to understand thee,
 diligence to seek thee,
 patience to wait for thee,
 eyes to behold thee,
 a heart to meditate upon thee,
 and a life to proclaim thee,
by the power of the Holy Spirit
through Jesus Christ our Lord and Savior.
 Amen.

The Prayer of the Order is based on an ancient prayer of St. Benedict. The second line and last line were added to specifically acknowledge and honor Jesus Christ. To identify it as the Prayer of the Order, St. Benedict's original "give us" was changed to "give Thy Daughters."

I

FAITH STATEMENT OF THE ORDER

We believe and confess Jesus Christ to be the Way, the Truth, and the Life; no one comes to the Father but by Him. Therefore, The Order of the Daughters of the Holy Cross identifies the following four elements as essential for membership.

1. We confess the canonical books of the Old and New Testaments to be the inspired Word of God, containing all things necessary for salvation, and to be the final authority and unchangeable standard for Christian faith.
2. We confess Baptism and the Holy Eucharist to be Sacraments ordained by Christ Himself in the Gospel, and thus to be ministered with unfailing use of His words of institution and of the elements ordained by Him.
3. We confess as proved by most certain warrants of Holy Scripture the historic faith of the undivided Church as declared in the three Catholic Creeds: the Apostles', the Nicene and the Athanasian.
4. We confess that the Holy Orders of Bishops, Priests and Deacons have been entrusted with safe-guarding the Church and the faith that was once for all entrusted to the saints.

THE CREEDS

Nicene Creed

(As written in the *1662 Book of Common Prayer*)

I BELIEVE in one God the Father Almighty, Maker of heaven and earth, And of all things visible and invisible:

And in one Lord Jesus Christ, the only-begotten son of God, Begotten of his Father before all worlds, God of God, Light of Light, Very God of very God, Begotten, not made, Being of one substance with the Father, By whom all things were made: Who for us men, and for our salvation came down from heaven, And was incarnate by the Holy Ghost of the Virgin Mary, And was made man, And was crucified also for us under Pontius Pilate. He suffered and was buried, And the third day he rose again according to the Scriptures, And ascended into heaven, And sitteth on the right hand of the Father. And he shall come again with glory to judge both the quick and the dead: Whose kingdom shall have no end.

And I believe in the Holy Ghost, The Lord and giver of life, Who proceedeth from the Father and the Son, Who with the Father and the Son together is worshipped and glorified, Who spake by the Prophets. And I believe one Catholick and Apostolick Church. I acknowledge one Baptism for the remission of sins. And I look for the Resurrection of the dead, And the life of the world to come. Amen.

Apostles' Creed

(As written in the *1662 Book of Common Prayer*)

I BELIEVE in God the Father Almighty, Maker of heaven and earth:

And in Jesus Christ his only Son our Lord, Who was conceived by the Holy Ghost, Born of the Virgin Mary, Suffered under Pontius Pilate, Was crucified, dead, and buried: He descended into hell; The third day he rose again from the dead; He ascended into heaven, And sitteth on the right hand of God the Father Almighty; From thence he shall come to judge the quick and the dead.

I believe in the Holy Ghost; The holy Catholick Church; The Communion of Saints; The Forgiveness of sins; The Resurrection of the body, And the life everlasting. Amen.

Athanasian Creed

Quicumque vult

Whossoever will be saved, before all things it is necessary that He hold the catholic Faith. Which Faith except every one do keep whole and undefiled, without doubt He shall perish everlastingly.

And the catholic Faith is this: That we worship one God in Trinity, and Trinity in Unity; Neither confounding the Persons, nor dividing the Substance.

For there is one Person of the Father, another of the Son, and another of the Holy Ghost.

But the Godhead of the Father, of the Son, and of the Holy Ghost is all one: the glory equal, the majesty co-eternal.

Such as the Father is, such is the Son, and such is the Holy Ghost.

The Father uncreated, the Son uncreated, and the Holy Ghost uncreated.

The Father incomprehensible, the Son incomprehensible, and the Holy Ghost incomprehensible.

The Father eternal, the Son eternal. And the Holy Ghost eternal;

And yet they are not three eternals, but one Eternal.

As also there are not three incomprehensibles, nor three uncreated, but one Uncreated and one Incomprehensible.

So likewise the Father is almighty, the Son almighty, and the Holy Ghost almighty;

And yet they are not three almighties, but one Almighty.

So the Father is God, the Son is God, and the Holy Ghost is God;

And yet they are not three Gods, but one God.

So likewise the Father is Lord, the Son Lord, and the Holy Ghost Lord;

And yet not three Lords, but one Lord.

For as we are compelled by the Christian truth to acknowledge every Person by himself to be God and Lord;

So are we forbidden by the catholic Faith to say there are three Gods, or three Lords.

The Father is made of none, neither created nor begotten.

The Son is of the Father alone, not made, nor created, but begotten.
The Holy Ghost is of the Father and of the Son, neither made, nor created, nor begotten, but proceeding.
So there is one Father, not three Fathers; one Son, not three Sons; one Holy Ghost not three Holy Ghosts.
And in this Trinity none is before or after other; none is greater or less than another.
But the whole three Persons are co-eternal together and co-equal.
So that in all things, the Unity in Trinity and the Trinity in Unity is to be worshiped.
He therefore that will be saved must thus think of the Trinity.
Furthermore, it is necessary to everlasting salvation that He also believe rightly the Incarnation of our Lord Jesus Christ.
For the true Faith is that we believe and confess that our Lord Jesus Christ, the Son of God, is God and Man;
God, of the Substance of the Father, begotten before the worlds; and Man, of the Substance of His Mother, born in the world;
Perfect God, and perfect Man, of a reasonable soul and human flesh subsisting;
Equal to the Father, as touching His Godhead; and inferior to the Father, as touching His Manhood.
Who although He is God and Man, yet He is not two, but one Christ;
One, not by conversion of the Godhead into flesh, but by taking of the Manhood unto God;
One altogether, not by confusion of Substance, but by unity of Person.
For as the reasonable soul and flesh is one man, so God and Man is one Christ.
Who suffered for our salvation, descended into hell, and rose again the third day from the dead;
He ascended into heaven; He sitteth on the right hand of the Father, God Almighty, from whence He shall come to judge the quick and the dead.
At whose coming all men shall rise again with their bodies, and shall give account for their own works.
And they that have done good shall go into life everlasting; and they that have done evil, into everlasting fire.
This is the catholic Faith, which except a man believe faithfully, He cannot be saved.

AN ORDER NOT AN ORGANIZATION

From Brownies to professional associations, organizations offer people with similar outlooks and a commitment to the same goals a common and beneficial experience. Joining an organization is usually as simple as paying the dues and getting on the membership list. When the organization no longer meets the individual's needs, ending membership is equally easy, just stop paying and stop going.

A religious order is much more than an organization. Members of The Order of the Daughters of the Holy Cross do not decide themselves that they will join the Order, but rather are called into the Order by the Lord Jesus, whose cross they wear. They undergo a three-month period of study and discernment to test and confirm the call. As they pray, study the Bible and the Candidate Study Manual, reflect with their mentor and study group members, seek counsel from their priest and others whose spiritual direction they trust, they are able to discern whether they have been called into the Order.

When a woman is sure of her calling, she vows to live by the Rule of Life of the Order and is admitted to membership. From the beginning, being a part of the Order is Jesus' idea. He alone knows how He means to mold and shape each member according to His plan and purpose for her life. The vow she takes is a lifelong commitment.

All who have been called into the Order have an important role to play. Some are called to leadership, the servant leadership that Jesus modeled and taught His disciples (Matthew 20:25-28). Others have equally important follower roles. Regardless of role, participation is a privilege and responsibility of every member.

RULE OF LIFE OF THE ORDER

A rule of life is a guide for daily living which brings all aspects of life into an increasingly intentional consideration of our Lord's will and direction. It is a tool to help us become the person God would have us be- not a chain to bind us and make us feel guilty. For each part of the Vow, candidates write their own personal additions to explain how they will live out the Rule of Life. These additions should be carefully and prayerfully developed and reviewed periodically.

The Rule of Life for the Order of the Daughters of the Holy Cross contains four parts.

PRAYER

A member of the Order must have a rule of daily prayer. Communication with God via prayer is a path to deeper relationship with the Father, through the Son, and in the power of the Holy Spirit.

Part of her daily prayer must be for the spread of Christ's Kingdom, for God's blessing upon the members of the Order, for the clergy and for the spiritual growth of the parish or mission to which she belongs.

SERVICE

A member of the Order seeks daily to do the will of God where she is, remembering Jesus' words: "Inasmuch as you have done it unto the least of these My children, you have done it unto Me (Matt. 25:40)."

STUDY

A member of the Order takes part in the study of God's Word in order to gain wisdom, understanding, discernment and strength.

EVANGELISM

A member of the Order must make a conscientious and constant effort to bring others into a relationship with Christ. Words and deeds can be instruments of the Holy Spirit when they are spoken and done for His sake.

TAKING A VOW

The Order of the Daughters of the Holy Cross is a community of women who have vowed to live under a common Rule of Life. It is in the context of this community that God lovingly draws each Daughter closer to Himself in a more intimate relationship through her daily prayers, service and actions.

In human terms, a lifelong vow is impossible. How do we know what might happen? How can we manufacture the perseverance and strength it would require? That is why it is important to remember that becoming a member of the Order is God's idea. With God, all things are possible. The things that He asks, He gives the power to do.

So the vow is more an expression of trust in the One who has given the call than in the strength or faithfulness of the one who has responded. God himself will hold on to us; will forgive us when we fall short; will keep us in The Way.

BECOMING A MEMBER OF THE ORDER OF THE DAUGHTERS OF THE HOLY CROSS

1. A woman must be a member of an Anglican jurisdiction or a denomination that qualifies under the Faith Statement of the Order.
2. Before being admitted to The Order of the Daughters of the Holy Cross, each woman undertakes a minimum of three months* of preparation through study and prayer under the guidance of a member of the Order. Guidance during this preparation period may be offered through a variety** of media if no member is nearby.
3. She must obtain the blessing of her priest.

4. Within the context of a service of the Church, she must publicly vow to live by the Rule of Life of the Order.
5. Generally, women join the Order as a member of a Chapter (see Chapters, page 7). An individual may join as a Daughter-at-Large, but only if there is no Chapter in her congregation or within a reasonable driving distance.
6. A Chapter may be formed in a congregation by three members with the blessing of their priest. The priest in charge may serve as the Chapter's chaplain or assign that responsibility to another member of the clergy.
7. If a woman has become an individual (at large) member, she is encouraged to seek other women in her congregation or women in other qualified denominations or Anglican jurisdictions to form a Chapter.
8. A member of the Order commits to pay her dues promptly and to support her Chapter and the Order through prayer, service, gifts and offerings to the extent she is able.

** Charter members transferring their Vow from the Order of the Daughters of the King into Daughters of the Holy Cross will not be required to complete the three-month preparation time of study. They must pay their dues, pay a one-time enrollment fee, read the DHC Handbook and agree to support the Faith Statement. They are also encouraged to review their Rule of life.*

*** Media may include CD's, videos, interactive email, printed materials, phone calls, and face-to-face meetings.*

The Order of the Daughters of the Holy Cross welcomes all whom the Lord has called into membership. Charter members must apply for membership by December 31, 2009 and be admitted to the Order in a Service of Admission to be completed by February 28, 2010. A sample of the forms for Admission as a Daughter-at-Large and as member of a Chapter are in the forms section. (Print the actual form to use from the FORMS tab at www.daughtershc.org.) Each woman is strongly encouraged to use the Service for Beginning the Three-month Period of Study and Discernment provided in this Handbook.

WEARING THE CROSS OF THE ORDER

The Cross of the Order is to be worn habitually. Each time a Daughter prayerfully puts on her cross, she reminds herself of the work Jesus completed on the cross, taking away her sins and the sins of the whole world. An example of a prayer that may be used as a Daughter puts on her cross is: *We adore You, O Christ, and we bless You, because by Your holy cross You have redeemed the world.*

Out of her gratitude for Jesus' sacrifice and redeeming love, she renews her commitment to live by the four-part Rule of Life of the Order. Putting on the cross is her way of saying, "This day, Lord Jesus, guide my prayers; how do You want me to serve; what do You want me to learn; who needs to hear about Your love?"

Her cross is also a symbol to those she meets that she is a Christian. The beauty of its unique design can be an opening for evangelism as people she meets comment or ask about it.

The arms resemble Easter lilies, signifying the victory that transformed a means of torture and shameful death into our gateway to heaven.

The circle symbolizes God’s eternal nature, without beginning or end. It reminds us that Jesus is unchanging—the same yesterday, today and forever. The circle also represents the unending relationship between Jesus and His Daughters.

The Latin words signify the fourfold Rule of Life of the Order:

Oratio, prayer

Servitium, service

Studium, study

Evangelium, Gospel (Good News)

The Cross of the Order is worn only by members of The Order of the Daughters of the Holy Cross. It remains the property of the Order. Upon the death of a Daughter, the cross is buried with her, attached permanently to her memorial or returned to the Order.

CHAPTERS, THE BACKBONE OF THE ORDER

The Order of the Daughters of the Holy Cross was founded to give women an opportunity to respond to their Lord’s call to grow in their faith through prayer, service, study and evangelism. While it is possible to become a member of The Order of the Daughters of the Holy Cross as a Daughter-at-Large, individuals will find greater benefit from sharing our common Rule of Life in a Chapter.

Sisters meeting and praying together provides the maximum opportunity for support, encouragement and accountability. Burdens are lighter and blessings are magnified when shared. To echo the Psalmist, *How good it is when sisters live together in unity...there God pronounces the blessing, life forevermore.*

It is essential that each member be dedicated to protecting and preserving the unity of the community. First and foremost that is achieved by praying for one another and for each one’s ministry. Being in community gives many occasions where each one can deny herself and in humility consider the other better than herself (Phil 2:3) and thereby grow in Christ-likeness.

Chapter meetings are the glue that holds the Chapter together. Every member shares in the responsibility of making these face-to-face times harmonious, meaningful and valuable, taking to heart the counsel given in Hebrews 10:25, “Let us not give up meeting together.”

Chapters may be formed by three or more Daughters of the Holy Cross. They may be Daughters-at-Large or women who have met the qualifications and are prepared to be admitted to the Order.

The Daughters may be within one congregation or in several congregations within close proximity. Where there is a Chapter within reasonable driving distance, a woman is admitted to the Order as a member of that Chapter, not as a Daughter-at-Large.

Each Chapter has a chaplain from among the clergy, priest or deacon, of the congregation or congregations to which the members belong. The relationship between the Chaplain and Chapter is one of mutual support and requires regular, open and honest communication. Together they work out the details of their relationship, establishing such precedent as whether the chaplain attends meetings—all or in part, how service projects are chosen and implemented, how parish prayer needs are communicated, scheduling of retreats or quiet days, and any other aspects related to their mutual building up of the Body of Christ.

A sample of the form for applying for a Chapter charter is in the forms section. (Print the form to use from the FORMS tab at www.daughtershc.org.) When the form is received, the applicants will be notified of any other Daughter-at-Large in the area. That Daughter-at-Large will also be notified of the Chapter's formation, so she can join the new Chapter.

THE FOUNDING OF THE ORDER

The Order of the Daughters of the Holy Cross was instituted September 12, 2009, at Holy Cross Anglican Church in Loganville, Georgia. It was established to provide Anglican women a way to support and encourage each other in living out a lifelong vow to follow our Lord and further His work in the world by focusing on prayer, service, study and evangelism.

The impetus for the Order began in the fall of 2007. Jacque Crosby was the only Anglican on the National Council of The Order of the Daughters of the King. As Membership Co-chair, she was aware that many Daughters who left the Episcopal Church were resigning from the Order, either as a matter of their own conscience or because they were instructed to do so by their priest or bishop. Increasingly, she heard the Lord direct her to create a place where these Daughters could collectively continue to live out their Vows.

She shared this conviction with the rest of the Council at their October meeting in Atlanta. With the approval and encouragement of the National Chaplain, the Council voted to support Jacque's forming a committee to investigate the formation of an Anglican Order. She contacted Anglican bishops in the United States and Canada and other Anglican leaders, informed them of her intent, and asked them to suggest women who might be interested in being on the Formation Committee.

By the end of December, eleven current or former members of The Order of the Daughters of the King accepted her invitation. The original Formation Committee members came from parishes in the Anglican jurisdictions of the Convocation of Anglicans in North America (CANA), The Anglican Mission in the Americas (AMiA), The Anglican Province of America (APA); The Reformed Episcopal Church (REC), the international Provinces of Uganda, Kenya, and The Southern Cone and from the Roman Catholic Church (RC).

Initially, the work of the Formation Committee was conducted via email. Each statement and major decision was shared with all of the Common Cause lead bishops to ensure that the Committee functioned under authority and spiritual cover. The bishops were invited to inform the group of any way that the products and decisions may be in conflict with their jurisdictions.

The first time the Committee met face-to-face was over Memorial Day weekend 2008 near Atlanta, Georgia. Rev. Steven Saul of the New Life in Christ Anglican Church (AMiA) celebrated a Holy Eucharist service to begin their time together. At each of the subsequent meetings He continued to provide godly guidance, encouragement and exhortation. Two major decisions were reached at that first meeting:

- 1- The Order would be completely separate from The Order of the Daughters of the King.
- 2- The name of the new Order would be The Order of the Daughters of the Holy Cross.

Before choosing the name, they prayed and then spent time in silence, each searching the Scriptures for ideas. About 30 names were suggested. In successive votes, the field was narrowed to two. The overwhelming choice was for The Order of the Daughters of the Holy Cross because:

- There were three women at the foot of the cross when our Lord died. We hope to be at the foot of the cross and washed in His blood.
- Jesus commended a woman for anointing Him with oil before His death on the cross.
- Jesus first appeared to a woman when He rose from His death on the cross.
- Women relate to Mary as she saw her son die on the cross.

Some may wonder how we can be daughters of a cross. We are not daughters of **a cross** but of **The Holy Cross**. This unique singular cross is not just a material thing but represents the One who was crucified upon it and all He came to accomplish by means of it. At the Cross, all are welcome, all are equal and equally loved, all bow in humility. Because of the power of the Holy Cross as a symbol, The Order of The Daughters of The Holy Cross becomes an all-encompassing name:

- Daughters of Jesus (our Lord and Savior, who died on the Cross for our sins)
- Daughters of His limitless love (shown on The Cross)
- Daughters of His redeeming grace (extended from The Cross)
- Daughters of His atoning sacrifice (made on The Cross)
- Daughters of His continuing work (through The Cross)
- Daughters of New Life in Christ (begins at The Cross)
- Daughters of the Kingdom (advances under The Cross)

Work continued by email. Two members resigned and a new member from an Anglican Communion Network parish in The Episcopal Church joined the Committee. At their next face-to-face meeting in Atlanta in January 2009, The Prayer of the Order was selected and the working By-Laws were drafted. After suggesting the weekend nearest Holy Cross Day (September 14) as the date for instituting the Order, time was taken to confirm the date by silent prayer. Jacque gave the Committee's decisions about the design of the new Cross of the Order to

David Stephens, a 14-year-old in her Church, who drafted the design for the silversmith who ordered the dye cast.

At the final face-to-face meeting of the Formation Committee in Atlanta in June, 2009, one new member joined the Committee. The prototype of the Cross was displayed. The Committee edited the By-Laws and approved both the Handbook and the Candidate Study Manual. Some members toured the church hosting the Celebration of the Institution, initiating many arrangements for the celebration. The dues and enrollment fee, along with requirements to be a charter member were established. Following the Sunday worship service at New Life in Christ Anglican Church, the first National Officers were selected. They are: Jacque Crosby, President; Julianne Wahtola, 1st Vice President; Gail Wacker, 2nd Vice President; TeriLyn Dillon, Secretary; Charlotte Barrett, Treasurer.

FORMATION COMMITTEE MEMBERS, CURRENT AND PAST

| Member | A Member Of | Served* |
|---------------------------|-------------------------------------|----------------|
| Kathy Aspden | <i>CANA</i> | 12/07 – 9/09 |
| Charlotte Barrett | <i>Southern Cone Recife, Brazil</i> | 12/07 – 9/09 |
| Patricia Barnidge | <i>Uganda</i> | 6/09 – 9/09 |
| Jacque Crosby | <i>Kenya</i> | 12/07 – 9/09 |
| TeriLyn Dillon | <i>Southern Cone San Joaquin</i> | 12/07 – 9/09 |
| Marianne Freehling | <i>AMiA</i> | 12/07 – 9/09 |
| Barbara Schaeppi-Hildreth | <i>APA & AMiA</i> | 12/07 – 9/09 |
| Jean Marani | <i>Kenya</i> | 12/07 – 6/09 |
| Anne McCracken | <i>CANA</i> | 12/07 – 5/08 |
| Carlene Riley | <i>ACN</i> | 10/08 – 9/09 |
| Gail Wacker | <i>Uganda</i> | 12/07 – 9/09 |
| Julianne Wahtola | <i>REC</i> | 12/07 – 9/09 |
| Jean Williams | <i>Kenya</i> | 12/07 – 9/09 |
| Kathy Wohnoutka | <i>RC</i> | 12/07 – 6/08 |

SERVICES OF THE ORDER

Chapter Service for Beginning Three-Month Period Of Study and Discernment

the Order encourages all interested women to begin the three-month period of study and discernment with a prayerful commitment to fully examine her call to the Order. It is fervently hoped that every woman will finish the entire course of study before making a final decision to be admitted to the Order. A private service will initiate those candidates into their three-month period of discernment and study within a Chapter or Chapter-in-Formation. All candidates participate together in this service led by a member of the clergy or a chapter leader.

Presenter to Clergy or Chapter Leader: These women are beginning a three-month period of study and discernment. They desire to discern whether they have been called by the Lord Jesus into The Order of the Daughters of the Holy Cross.

Clergy or Leader: Prayer, Service, Study and Evangelism are disciplines that deepen and strengthen every Christian life, however, to some women there comes a call to follow this fourfold path within the community of The Order of the Daughters of the Holy Cross. As you undertake these three months of study and discernment, may the Holy Spirit be your Teacher and may your calling be made clear. Remember, *There are many gifts and many callings, but it is the one Spirit Who gives them all.* Every part of the Body is needed; every member of the Church has received a gift for the good of all. Membership in The Order of the Daughters of the Holy Cross may be God's plan for you or maybe it is not. You will know as you pursue it.

Will you commit yourself to complete the full course of study, diligently meeting with your mentor and faithfully fulfilling the assigned study and self-examination?

Candidate(s): I will with God's help.

Clergy or Leader: Will you hold in strictest confidence the personal information shared by the others in your study group?

Candidate(s): I will honor the trust of those who share their personal stories and will keep all information confidential.

Clergy or Leader: To Him who is able to keep you from falling and to present you before His glorious presence without fault and with great joy—to the only God our Savior be glory, majesty, power and authority, through Jesus Christ our Lord, before all ages now and forevermore.

If a priest is present, the priest continues:

Priest: And may the blessing of God Almighty, Father, Son and Holy Spirit, be upon you now and remain with you throughout this discernment process.

Daughter-at-Large Service for Beginning Three-Month Period Of Study and Discernment

The Order encourages all interested women to begin the three-month period of study and discernment with a prayerful commitment to fully examine her call to the Order. It is fervently hoped that every woman will finish the entire course of study before making a final decision about being admitted to the Order. A woman doing the study to potentially become a Daughter-at-Large may do this service with her priest in private.

Candidate: I come seeking your blessing as I begin a period of study and discernment which will allow me to decide whether I have been called by the Lord Jesus into The Order of the Daughters of the Holy Cross.

Priest: Prayer, Service, Study and Evangelism are disciplines that deepen and strengthen every Christian life, however, to some women there comes a call to follow this fourfold path within the community of The Order of the Daughters of the Holy Cross. As you undertake this three months of study and discernment, may the Holy Spirit be your Teacher and may your calling be made clear. Remember, *There are many gifts and many callings, but it is the one Spirit who gives them all.* Every part of the Body is needed; every member of the Church has received a gift for the good of all. Membership in The Order of the Daughters of the Holy Cross may be God's plan for you or maybe it is not. You will know as you pursue it.

Will you commit yourself to complete the full course of study, diligently communicating with your mentor and faithfully fulfilling the assigned study and self-examination?

Candidate: I will with God's help.

Priest: To Him who is able to keep you from falling and to present you before His glorious presence without fault and with great joy—to the only God our Savior be glory, majesty, power and authority, through Jesus Christ our Lord, before all ages now and forevermore.

And may the blessing of God Almighty, Father, Son and Holy Spirit, be upon you now and remain with you throughout this discernment process.

Service for Admitting Members

Priest: Will all members of The Order of the Daughters of the Holy Cross and the candidate(s) come forward.

Presenter: Each member of The Order of the Daughters of the Holy Cross wears this cross, the symbol of the Order. Before each one takes her Vow and receives her cross, we ask you to bless it.

Priest: [Turning to the altar and using the following or other appropriate blessing]
Holy and gracious God, we ask You to bless each cross that it may be an outward symbol to all who see it that the one who wears it has dedicated her life to You. Every day as she puts on her cross, may each woman be reminded of Your faithful care and provision for her as Your daughter. We ask this through the mediation of Your Son, who redeemed us by His sacrifice on the Holy Cross.

Presenter: I present to you _____ *name(s)* _____, who has (have) completed the period of study and discernment and desire(s) to become a member of The Order of the Daughters of the Holy Cross.

Priest: For three months you have studied, prayed and searched the scriptures and your heart to confirm the call you received from Jesus to be admitted to this Order dedicated to prayer, service, study and evangelism. Do you believe you have been so called?

Candidate(s): I do.

Priest: Have you read and do you affirm the Faith Statement of the Order?

Candidate(s): I have read and affirm the Faith Statement.

Priest to each candidate individually: _____, will you live by the Rule of Life of the Order and willingly take the fourfold Vow of Prayer, Service, Study and Evangelism?

Candidate: Yes, by the power of the Holy Spirit, I pledge faithful obedience to the Rule of Life of the Order and solemnly do undertake the Vow of Prayer, Service, Study and Evangelism.

Priest: Receive and wear this cross as an outward symbol of your Vow.

Priest to Candidate(s): As a member of the Order of the Daughters of the Holy Cross, will you do everything in your power to promote harmony and to further the mission and ministry of the Order?

Candidate(s): I will with God's help.

Priest to Candidate(s): My sister(s), prayer is the foundation of all God's work. As you enter The Order of the Daughters of the Holy Cross, I thank you for the difference your prayers will make to how that work is done in this part of His Church. May you find joy and fulfillment as members of this Order, and may you be blessed as your life of prayer, service, study and evangelism blesses those whom God places in your path. Now with your sisters, join in the Prayer of the Order.

All Daughters say the Prayer of The Order of the Daughters of the Holy Cross

O gracious and Holy Father,
that Thy Son may be glorified,
give Thy Daughters
wisdom to perceive Thee,
intelligence to understand Thee,
diligence to seek Thee,
patience to wait for Thee,
eyes to behold Thee,
a heart to meditate upon Thee,
and a life to proclaim Thee,
by the power of the Holy Spirit
through Jesus Christ our Lord and Savior.
Amen.

Priest to the congregation: Let us welcome this (these) new member(s) of the Order of the Daughters of the Holy Cross.

Service for Instituting a Chapter Of The Order of the Daughters of the Holy Cross

Representative of the Order: The vision of The Order of the Daughters of the Holy Cross is to gather Anglican women and girls into a nurturing and empowering community called to be servants of Jesus as He unites and builds up His Body, the Church.

We believe the company of like-minded sisters provides encouragement and accountability as each one strives to keep her Vow. Being in community gives many occasions where each one can deny herself and in humility consider the other better than herself (Phil 2:3) and thereby grow in Christ-likeness.

The relationship between the Chapter of The Order of the Daughters of the Holy Cross and its clergy is one of mutual support as together they discover and accomplish the good works the Lord has prepared in advance for them to do. Will you support the members of the Order in their ministry and allow them to support you in yours?

Priest: I will with God's help.

Representative of the Order: As there are three or more women who have completed their period of study and discernment and are either members in good standing or are desirous of being admitted to the Order and a priest who also desires a Chapter of the Order in this place, a Chapter may now be formed. **[To the priest]** I present to you the charter of the _____ Chapter of The Order of the Daughters of the Holy Cross. We ask you to please bless it and then formally proclaim the institution of the Chapter.

Priest: [Turning to the altar and using the following or other appropriate blessing]
Holy Father, You sent Your Son, our Lord Jesus Christ, who stretched out His arms of love on the hard wood of the cross that everyone might come within the reach of Your saving embrace: bless now this Charter, symbolic of the _____ Chapter of The Order of the Daughters of the Holy Cross that all Daughters in this Chapter may dwell together in unity, grow in wisdom and grace, and do all such good works as You have prepared for them to walk in that You may be glorified and Your Kingdom come.

Priest (facing congregation):

In accordance with Article III of the By-Laws of The Order of the Daughters of the Holy Cross and by the grace of God, I now proclaim the _____ Chapter of the Order to be duly instituted. To God alone be the glory. Amen.

Service for Installing Leaders

A Chapter or Diocese may choose to have fewer officers and is allowed to group the duties as best fits its needs.

Clergy: Will those who have been chosen to lead this Chapter/Diocese/Order please come forward and all members of the Order please stand behind them.

Jesus clearly laid out the mindset of Christian leadership when two of His apostles asked for special favor. His words to them are His words to you: *Whoever wants to become great among you must be your servant, and whoever wants to be first must be your slave—just as the Son of Man did not come to be served, but to serve, and to give His life as a ransom for many.*

Are you prepared to serve the members of this Chapter/Diocese/Order and to lead in this way?

Officers: I desire to follow my Lord in all things and will lead in this manner as He guides and strengthens me through His Holy Spirit.

Clergy to President: _____, you have been called by the Lord to preside over the shared times of meetings and fellowship and to attend to the ongoing business of the Order, so all things may be done decently and in order. Will you prayerfully perform these duties with diligence and faithfulness, showing impartial concern for the needs of all members?

President: I will with God's help.

Clergy to First Vice President: _____, you have been called by the Lord to assist the President, to preside over meetings in her absence and attend to the business of the Order when called upon. Will you prayerfully perform the duties of your office with diligence and faithfulness in a spirit of cooperation and support?

First Vice President: I will with God's help.

Clergy to Second Vice President: _____ you have been called by the Lord to assist the President, to attend to the business of the Order when called upon, and in the absence of the President and 1st Vice president to take on all duties of the President. Will you prayerfully perform the duties of your office with diligence and faithfulness in a spirit of cooperation and support?

Second Vice President: I will with God's help.

Clergy to Secretary: _____, you have been called by the Lord to maintain the written record of the Order's business and activities. Will you prayerfully perform the duties of your office that there may be a faithful witness to how God has guided and provided for the Order to accomplish His work?

Secretary: I will with God's help.

Clergy to Treasurer: _____, although members of The Order of the Daughters of the Holy Cross do not engage in fund raising, members and others may give of their resources to support the Order at every level. When there are offerings, you have been called by the Lord to

keep careful records and to disperse all funds to the entity for which they were given. Will you prayerfully and accurately perform the duties of your office?

Treasurer: I will with God's help.

Clergy to members: You, by the leading of the Holy Spirit, have chosen these women to hold positions of leadership, and they have accepted that sacred trust. Will you faithfully follow their lead, pray for them, encourage them, participate as you are able, and when you have questions or comments go to them that the unity of the Order may be maintained and the work of the Lord may be done?

Members: We will with God's help.

Clergy to all Daughters: May this Chapter/Diocese/Order be blessed as the Lord strengthens and guides both the leaders and members in your mutual responsibility to make The Order of the Daughters of the Holy Cross conform in all ways to His plan and purpose for it.

[The service concludes with the Prayer of the Order unless it has been said already in the Service for Admitting New Members in which case its use is optional here.]

Clergy: As a sign of your commitment, say together the Prayer of The Order of the Daughters of the Holy Cross

O gracious and Holy Father,
that Thy Son may be glorified,
give Thy Daughters
wisdom to perceive Thee,
intelligence to understand Thee,
diligence to seek Thee,
patience to wait for Thee,
eyes to behold Thee,
a heart to meditate upon Thee,
and a life to proclaim Thee,
by the power of the Holy Spirit
through Jesus Christ our Lord and Savior.
Amen.

FORMS

These forms are for review only. Actual forms for use may be completed and printed at the FORMS tab on www.daughtershc.org.



See FORMS tab at www.daughtershc.org for usable forms

THE ORDER OF THE DAUGHTERS OF THE HOLY CROSS

*I can do all things through Christ which strengthens me.
Philippians 4:13*

APPLICATION FOR INDIVIDUAL CHARTER MEMBERSHIP

Use until Dec. 31, 2009 (Use if not attending 9/12/09 Institution)

Today's Date: _____

Name of Applicant: _____

Address: _____

City: _____

State: _____

Zip: _____

Telephone: _____

Fax: _____

E-mail Address: _____

Member's Parish: _____

*An individual who becomes a member with this form will be a Member-at-Large until her
Chapter is chartered.*

Enclosed:

\$ 35.00 for one time enrollment fee

\$ 35.00 for annual dues

MAKE CHECK OR MONEY ORDER PAYABLE TO: DHC

Please check boxes and affix appropriate signatures.

I have read the DHC Handbook and agree to support the Faith Statement of the Order.*

AND

I certify that I am or have been a member of Daughters of the King (DOK).

OR

I have completed the DOK three-month discernment period and training since September 1, 2008.

My Signature _____

Chapter President Signature (if in a Chapter) _____

Clergy Signature _____

• You are required to review the DHC Candidate Study Manual by 9/14/10.



THE ORDER OF THE DAUGHTERS OF THE HOLY CROSS

APPLICATION FOR CHARTER CHAPTER

Use until 12-31-09 for institutions to be conducted no later than March 1, 2010

Type responses in spaces on lines to right of each item.

One Parish

Multiple Parishes - How many

Name of Church to receive correspondence: _____

E-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Chapter Name: _____ Number of Charter Members: _____

Chapter Officers

President:

Member's Parish if different from correspondence Church: _____

E-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Vice President:

Member's Parish if different from correspondence Church: _____

E-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Secretary:

Member's Parish if different from correspondence Church: _____

E-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Treasurer

Member's Parish if different from correspondence Church: _____

E-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

See FORMS tab at www.daughtershc.org for usable forms

Chaplain

Parish if different from correspondence Church:

E-mail:

Address:

City:

State:

Zip:

Telephone:

Fax:

Chapter President

Date

Chapter Secretary

Date

I hereby certify that this Chapter is organized, and this application is made with my full approval and consent.

Clergy Signature _____

Include in mailing:

Form listing all Charter Members

Current Year's Dues* and Enrollment Fee for Each Member

Send one check or money order to cover the entire amount

*Dues will be applied to complete this fiscal year. The new fiscal year begins Sept. 1, 2010

Make check payable to: Daughters of the Holy Cross

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|--------------------------|
| For National Office Only |
| Date Received |
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See FORMS tab at www.daughtershc.org for usable forms

Charter Members

Directions: Type in responses on lines to right of each item. Print as many forms as needed.

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| Name: | | |
| Address | | |
| City: | State | Zip |
| E-Mail: | Telephone #: | |
| Member's Parish: | | |

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| Name: | | |
| Address | | |
| City: | State | Zip |
| E-Mail: | Telephone #: | |
| Member's Parish: | | |

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| Address | | |
| City: | State | Zip |
| E-Mail: | Telephone #: | |
| Member's Parish: | | |



*The Lord will shall preserve your going out and your coming in
 From this time forth, and even forevermore. Psalm 121: 8*

TRANSITION REPORT FORM
 (To report changes for members)

Directions: Check applicable spaces and type responses on the line to the right of each item.

- | | |
|--|---|
| <input type="checkbox"/> Name/Address Change | <input type="checkbox"/> Report Member's Resignation |
| <input type="checkbox"/> Transfer | <input type="checkbox"/> Cross Returned Yes _____ No _____ |
| <input type="checkbox"/> Reinstatement (Requires payment of current year's dues) | <input type="checkbox"/> Member's Death Date of Death _____ |
| | Buried with Cross Yes _____ No _____ |
| | Cross returned Yes _____ No _____ |

OLD INFORMATION

Chapter # _____ Member # _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Province _____ Diocese _____

Parish _____

NEW INFORMATION

Chapter # _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Jurisdiction _____

Chapter _____

Parish _____

Clergy Signature _____

Chapter President Signature _____



See FORMS tab at www.daughtershc.org for usable forms
THE ORDER OF THE DAUGHTERS OF THE HOLY CROSS

*I can do all things through Christ which strengthens me.
Philippians 4:13*

APPLICATION FOR INDIVIDUAL MEMBERSHIP
(Use beginning 1/1/10; NOT FOR CHARTER MEMBERSHIP)

To be completed by women becoming new members of an existing Chapter or Daughters-at-large.

Today's Date: _____ Date to be admitted: _____

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

E-mail Address: _____

Member's Parish: _____

I certify that I have completed the 3-month discernment period and the DHC training and support the Faith Statement of the Order.

Joining as Chapter Member or Daughter-at-Large ?

Chapter Member – List Chapter: _____

Enclosed:

\$ _____ for one time Enrollment Fee

\$ _____ for annual dues*

*Dues will be applied to complete this fiscal year. The new fiscal year begins Sept. 1, 2010

MAKE CHECK OR MONEY ORDER PAYABLE TO: Daughters of the Holy Cross

Clergy Signature: _____

Chapter President
Signature: _____
(if joining Chapter)



See FORMS tab at www.daughtershc.org for usable forms
THE ORDER OF THE DAUGHTERS OF THE HOLY CROSS

APPLICATION FOR NEW CHAPTER (NOT A CHARTER CHAPTER)

Use beginning January 1, 2010

Type responses in spaces on lines to right of each item.

One Parish

Multiple Parishes - How many

Name of Church to receive correspondence:

E-mail:

Address: _____ City: _____ State: _____ Zip: _____

Chapter Name: _____ Number of Charter Members: _____

Chapter Officers

President:

Members Parish if different from correspondence Church: _____

E-mail:

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Vice President:

Members Parish if different from correspondence Church: _____

E-mail:

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Secretary:

Members Parish if different from correspondence Church: _____

E-mail:

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Treasurer

Members Parish if different from correspondence Church: _____

E-mail:

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chaplain:

Parish if different from correspondence Church: _____

E-mail:

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Date Preparation Began: _____

Date of Institution Service: _____

We certify that the members of this Chapter have agreed to abide by the bylaws of the Order of the Holy Cross.

Chapter President _____

Chapter Secretary _____

I hereby certify that this Chapter is organized, and this application is made with my full approval and consent.

Clergy Signature _____

Include in mailing:

- Form listing all Chapter Members
- Current Years Dues for Each Member
- One-time Enrollment Fee for Each Member (if not paid already)

Send one check or money order to cover the entire amount

Make check payable to: Daughters of the Holy Cross

| |
|---|
| For National Office Only Date Received |
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See FORMS tab at www.daughtershc.org for usable forms

Chapter Members

Directions: Type in responses on lines to right of each item. Print as many forms as needed.

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| Name: | | |
| Address | | |
| City: | State | Zip |
| E-Mail: | | |
| Members Parish: | | |

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| Name: | | |
| Address | | |
| City: | State | Zip |
| E-Mail: | | |
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| City: | State | Zip |
| E-Mail: | | |
| Members Parish: | | |

BYLAWS

The Bylaws may also be found at the **BYLAWS** tab at www.daughtershc.org.

Bylaws
Of
The Order of the Daughters of the Holy Cross

Article I. Name and Vision

The name of this Order shall be “The Order of the Daughters of the Holy Cross, Inc.”

The vision of the Order is to gather Anglican women and girls into a nurturing and empowering community to serve our Lord Jesus Christ as He unites and builds up His Body, the Church.

Article II. Membership

Section 1. The Order of the Daughters of the Holy Cross is a religious Order within the Anglican Church in North America. Women belonging to jurisdictions or denominations that qualify under the Faith Statement; that have bishops, priests and deacons; adhere to the Creeds of the Church; hold Baptism and Holy Communion with the elements of bread and wine as the Sacraments instituted by Jesus Christ; and support the Faith Statement; may become full members of the Order of Daughters of the Holy Cross in the ACNA with seat, voice and vote.

Section 2. A current or former member of The Order of the Daughters of the King who is in good standing in her parish/mission shall be able to transfer her vow to The Order of the Daughters of the Holy Cross and become a charter member. She shall:

- a. Commit to support the Faith Statement of the Order.
- b. Review her personal rule of life.
- c. Commit to support The Order of the Daughters of the Holy Cross financially by paying dues annually.
- d. Pay a one-time enrollment fee set by the National Board. A lifetime member will also pay the enrollment fee.
- e. Be accepted as a lifetime member of the Daughters of the Holy Cross if she is a lifetime member of Daughters of the King.
- f. Commit to read the Handbook of the Order and the Candidate Study Manual and certify that she has done so.

- g.** Commit to the four-fold Vow of Prayer, Service, Study, and Evangelism in The Order of the Daughters of the Holy Cross.
- h.** Make application before December 31, 2009 and be admitted before February 28, 2010.

Section 3. Each woman who seeks to become a member of The Order of the Daughters of the Holy Cross shall:

- a.** Obtain the blessing of her priest.
- b.** Complete a minimum of three (3) months of preparation through prayer, study and discernment under the guidance of a member of the Order. Guidance during this preparation period may be offered through a variety of media, which may include CDs, videos, interactive email, printed materials, phone calls and webcam meetings, if no member is nearby.
- c.** Within the context of a service of the Church, publicly vow to live by the Rule of Life of the Order.
- d.** Pay her dues promptly and support her Chapter and the Order through prayer, service, gifts and offerings to the extent she is able.
- e.** Pledge to wear habitually the cross of the Order. Upon the death of a Daughter of the Holy Cross, the cross is returned to the National Board or may be buried with her. The cross is not to be worn by a non-member or to be sold.
- f.** Pay the one-time registration fee set by the National Board.

Section 4. Women usually join the Order as a member of a Chapter. An individual may join as a Daughter-at-Large, but only if there is no Chapter in her congregation or within a reasonable driving distance.

Section 5. A member in good standing must be current in her dues.

Section 6. A member may resign from the Order. Her cross is returned to the National Board, and her name removed from the membership roster.

Article III. Organization of Chapters

Section 1. Three (3) women in a congregation may form a Chapter with the blessing of their priest. The priest in charge may serve as the Chapter's chaplain or assign that responsibility to another member of the clergy.

Section 2. Three (3) women from different churches in qualified denominations or Anglican Jurisdictions may form a Chapter. One of the priests from among the different congregations shall serve as the Chapter's chaplain.

Section 3. A Daughter-at-Large is encouraged to seek other women in her congregation or women in other qualified denominations or Anglican Jurisdictions to form a Chapter.

Article IV. Junior Daughters of the Holy Cross

Section 1. There shall be Junior Daughters of the Holy Cross only where a Senior Chapter of the Order exists.

Section 2. Each Junior Chapter shall be guided and supported by the Senior Chapter with oversight by the National Board.

Section 3. Dues set by the National Board shall be paid annually.

Section 4. The Directress of the Junior Chapter shall be a Senior Daughter-

Article V. Dues and Fees

Section 1. The annual dues shall be set by the National Board. Lifetime members of Daughters of the King shall be accepted as lifetime members of the Daughters of the Holy Cross.

Section 2. The one-time enrollment fee shall be set by the National Board. Former Lifetime members of the Order of the Daughters of the King shall pay the enrollment fee.

Section 3. Chapters may establish local Chapter dues.

Section 4. The Daughters of the Holy Cross do not raise money in the name of the Order. Freewill gifts or donations are acceptable.

Article VI. Structure

Section 1. The national geographic structure will evolve as the Order grows. The initial structure consists of a National Board, Chapters and Daughters-at-Large.

Section 2. Groups of chapters and Daughters-at-Large in a geographic area may form an Alliance by petitioning the National Board. The purpose of an Alliance is to promote community and unity and to support Daughters in keeping their vows.

Article VII. National Board

Section 1. All members of the National Board will be members in good standing of the Order of Daughters of the Holy Cross.

Section 2. The 2009 initial Board shall be appointed by the Formation Committee and shall consist of members of the Formation Committee that are willing to serve and others as needed to complete a twelve (12) member Board. Six will serve six-year terms; six will serve three-year terms. A National Assembly will be held on the weekend nearest September 14, 2009, (Holy Cross Day) to celebrate the official opening of the Order.

Section 3. Beginning in 2012, the Order will elect a portion of the National Board at National Assembly. Six members will continue from the 2009 Board; three members will be elected to six-year terms; three members will be elected to three-year terms. In 2015 nine new members will be elected to three-year terms.

Section 4. Beginning in 2018 and thereafter, the National Board shall consist of twelve (12) members elected at National Assembly to serve a three (3) year term

Section 5. A member may serve two (2) consecutive terms on the National Board. She must be off the Board for three years before she is eligible to serve again.

Section 6. Election of National Officers. The twelve (12) member National Board elects the National Officers within that Board. Officers shall be President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer.

- a. Voting shall be by ballot, separately and sequentially for each officer: President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer. The person with the highest number of votes for each position will be elected.
- b. If only one nominee is presented for an office, the election may be by acclamation.
- c. Nine (9) members of the National Board must be present to elect the National Officers.

Section 7. Duties of the National Officers

- a. President:
 1. The President shall preside at all meetings of the National Assembly, the National Board and the Executive Board.
 2. She shall appoint a Finance Chairperson and chairpersons for all other committees, subject to the approval of the National Board.
 3. She shall be *ex-officio* member of all committees.
 4. She shall perform all duties pertaining to her office; some responsibilities may be delegated to the Vice Presidents.
 5. She shall have power to fill all vacancies in the National Board with the consent of the Executive Board. Any officer or Board member so appointed shall serve for the remainder of that term.
 6. She may appoint an advisor who has previously served on the National Board of the Daughters of the Holy Cross. The Advisor shall have seat and voice but no vote.

b. Vice Presidents:

1. They shall perform all duties delegated by the President.
2. In the absence of the President, the 1st Vice President, or if she is absent, the 2nd Vice President shall perform the duties of the President.
3. In case of the resignation or death of the President, the 1st Vice President shall automatically become the President.

c. Secretary:

1. The Secretary shall keep all minutes of the meetings of the National Assembly, the National Board and Executive Board.
2. She shall distribute all minutes to the National Board in a timely fashion.
3. At each National Assembly, she shall distribute minutes from the previous Assembly.
4. She will prepare a summary of Board actions taken and communicate it to the membership in a timely fashion.

d. Treasurer:

1. The Treasurer shall be bonded.
2. The Treasurer shall oversee the finances of the Order.
3. She shall maintain auditable records of all financial transactions.
4. Copies of these records will be sent quarterly to the members of the National Board.
5. She shall present a comprehensive financial report to the National Assembly.
6. If no member of the National Board is qualified to perform the duties of the Treasurer, the President with the approval of the Executive Board will appoint a qualified member of the Daughters of the Holy Cross. The appointed Treasurer will have seat and voice but no vote.

Section 8. Executive Board

- a. The elected officers of the National Board and the Chairperson of the Finance Committee shall constitute the Executive Board.
- b. The Executive Board shall conduct the business of the Order between meetings of the National Board.

- c. The Executive Board shall determine the policies of the Order, except as instructed or limited by vote of the National Board or by provisions of the Bylaws.
- d. The Executive Board shall keep the National Board informed in writing of any actions taken.

Article VIII. Meetings

Section 1. National Assembly

- a. The Order of the Daughters of the Holy Cross shall hold a National Assembly every three (3) years.
- b. This National Assembly governs the Order: It shall be composed of one (1) delegate from each Chapter and the National Board. To qualify to send a delegate, a Chapter must have a minimum of three (3) members in good standing.
 - 1. Each delegate is entitled to one (1) vote.
 - 2. Each Chapter may have an alternate who serves in the delegate's absence.
- c. Quorum: One-third (1/3) of the registered delegates shall constitute a quorum.
- d. Nominations:
 - 1. Nominations for the National Board shall come through the Nominations Committee that is appointed by the President.
 - 2. Nominations from the floor of the National Assembly shall be accepted.
 - 3. The written consent and a statement of qualifications of the proposed nominee from the floor must be submitted to the Nominations Committee twenty-four (24) hours before nominations are opened to the Assembly.
 - 4. Eligibility: To be eligible for election to the National Board, a Daughter must be current in the payment of dues, must have held a leadership position in her Chapter or Alliance and must have been a Daughter for at least three (3) years.
 - 5. During the first six (6) years of The Order of the Daughters of the Holy Cross, service as an officer in the Daughters of the King will meet the previous leadership requirement for a Daughter's nomination to the National Board.

Section 2. National Board

- a. The National Board shall meet at least once (1) between National Assemblies.
- b. The National Board shall be notified at least one (1) month prior to the scheduled meeting.

- c. Special meetings may be called by the President or at the written request of three (3) members of the Board.
- d. Six (6) members of the National Board constitute a quorum.

Section 3. Executive Board

- a. Four (4) members of the Executive Board constitute a quorum for face- to-face or electronic meetings.
- b. The Executive Board shall be notified at least two (2) weeks prior to a scheduled meeting.

Article X. National Chaplain

Section 1. The National President shall nominate a Bishop in the Anglican Church of North America to be the National Chaplain, with the approval of the National Board.

Section 2. He shall have seat and voice, but no vote.

Article XI. Parliamentary Authority

Parliamentary Authority will be set by the National Board prior to National Assembly business.

Article XII. Amendment

These Bylaws, as a whole or in part, may be amended at any National Assembly by a two-thirds (2/3) vote of all the registered delegates. The amendment(s) must have been submitted in writing to the chapters at least four (4) months before the National Assembly convenes.

No changes may be made to these Bylaws except by the above procedure.